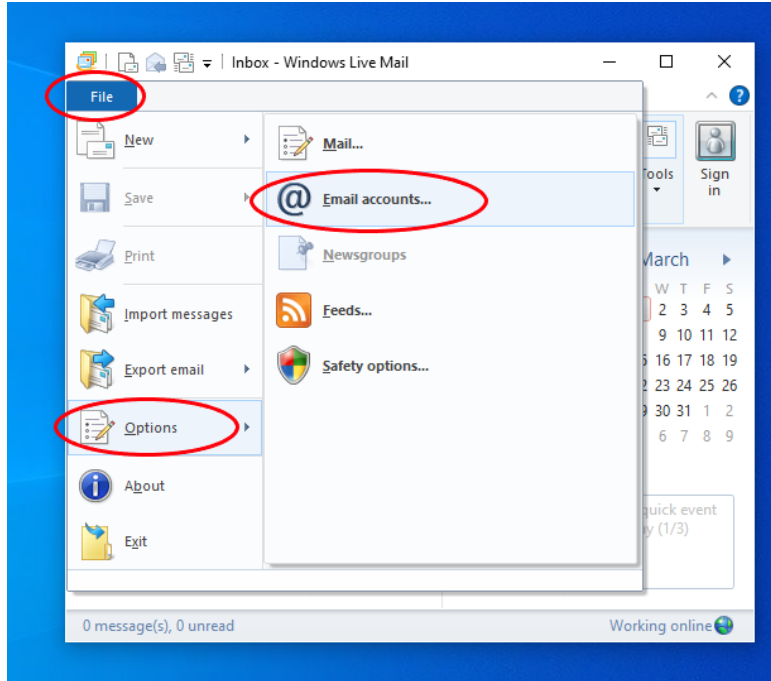




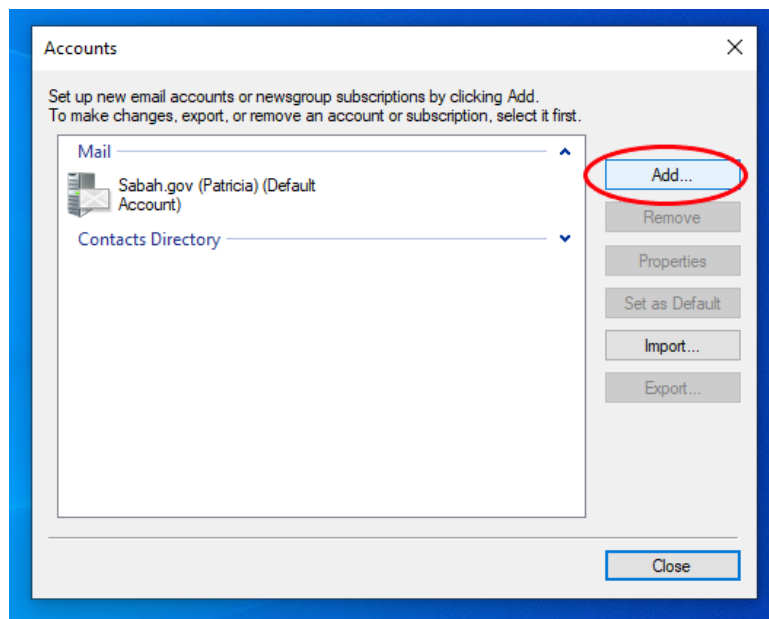
# **LDAP User's Guide Windows Live Mail**

## Configuring Contact Directory (LDAP)

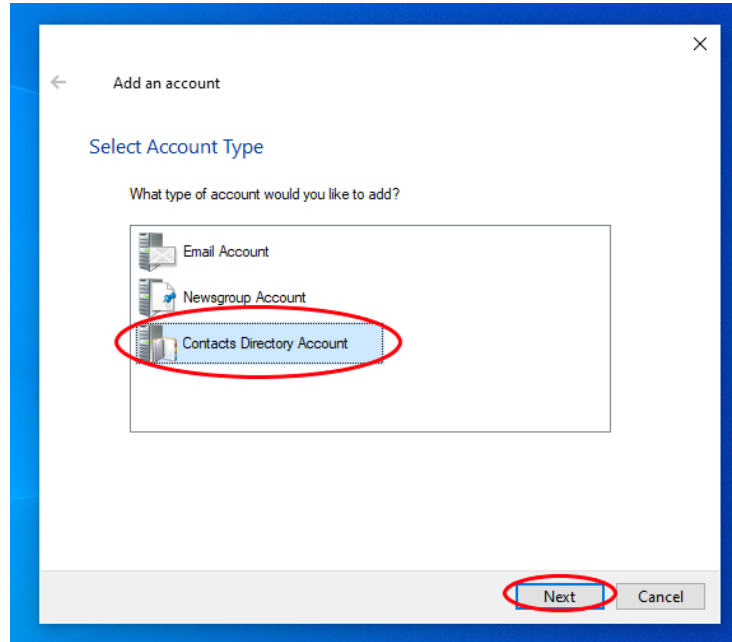
1. On Windows Live Mail, click **File** at the upper left pane Windows Live and go to **Options** and select **Email accounts...**



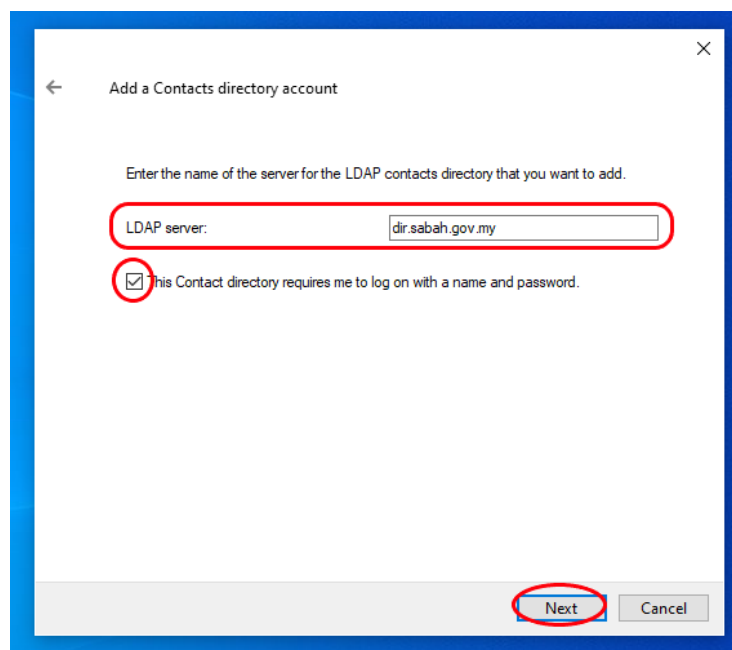
2. Click **Add**



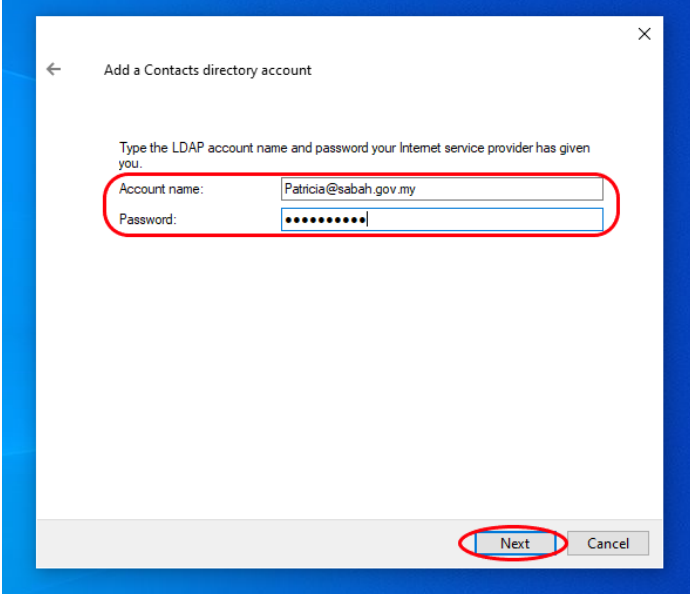
**3. Select Contact Directory Account and click Next**



**4. In the LDAP Server: field, enter `dir.sabah.gov.my`, tick "This Contact directory requires me to log on with a name and password" and click Next.**



5. In the **Account name**: enter username and password (sabah.gov.my email) and click **Next**



← Add a Contacts directory account

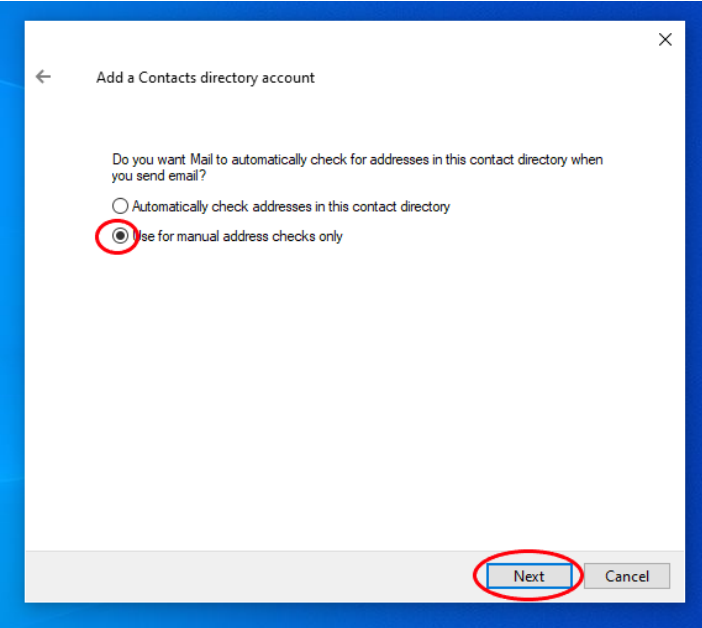
Type the LDAP account name and password your Internet service provider has given you.

Account name: Patricia@sabah.gov.my

Password: ●●●●●●●●

Next Cancel

6. Select **Use for manual address checks only** and Next.



← Add a Contacts directory account

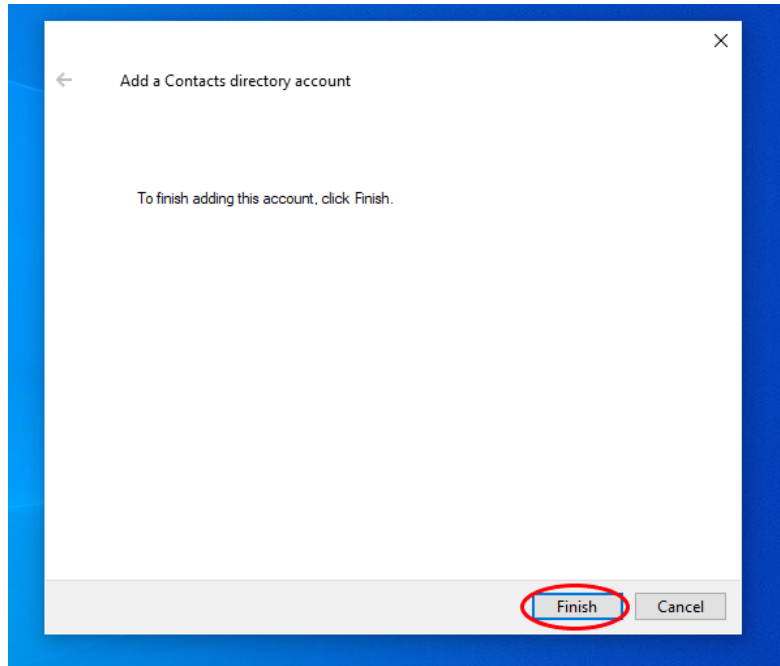
Do you want Mail to automatically check for addresses in this contact directory when you send email?

Automatically check addresses in this contact directory

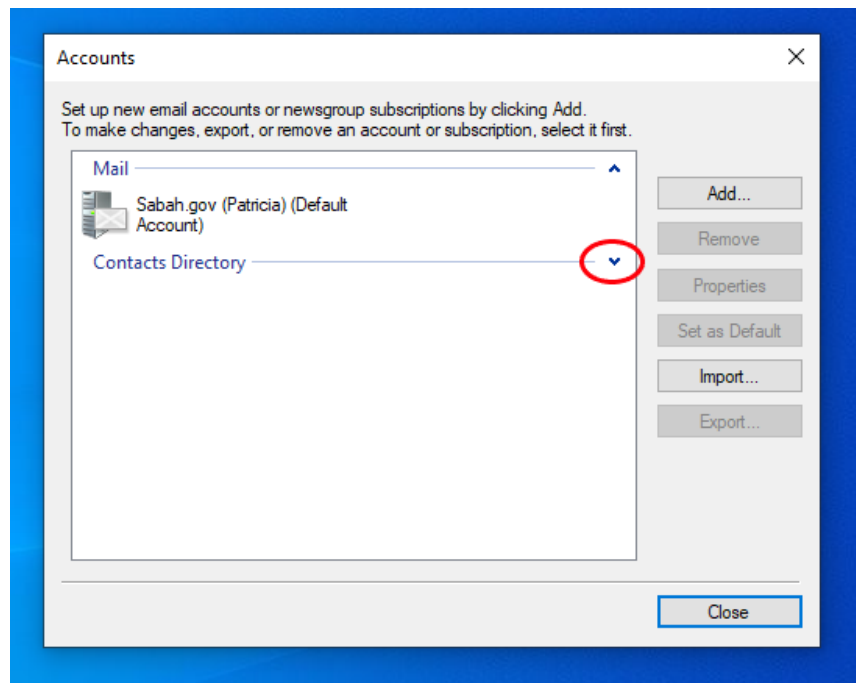
Use for manual address checks only

Next Cancel

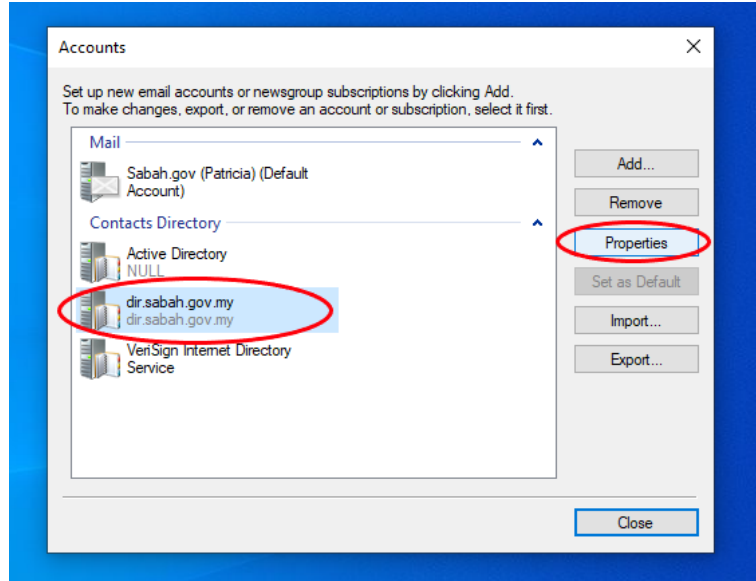
**7. Click Finish**



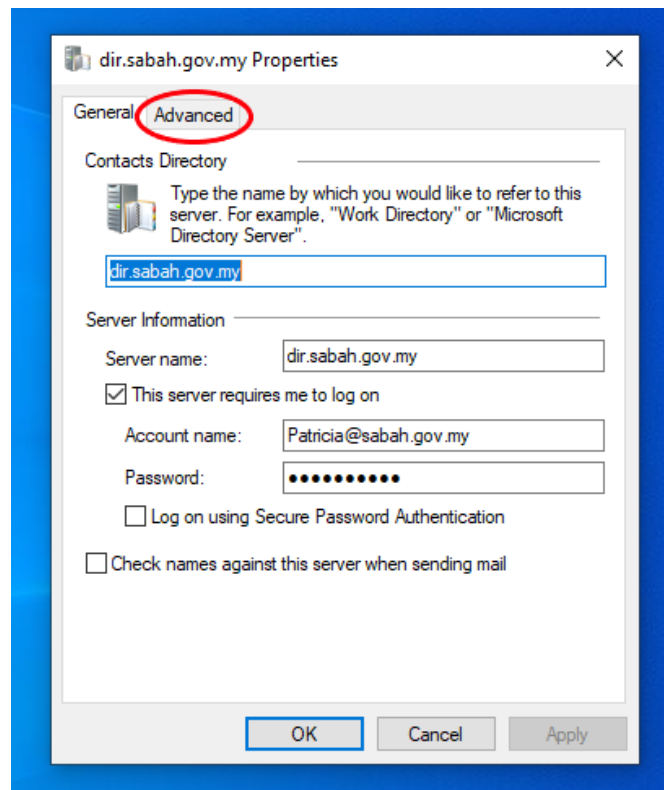
**8. Click the arrow to expand Contacts Directory**



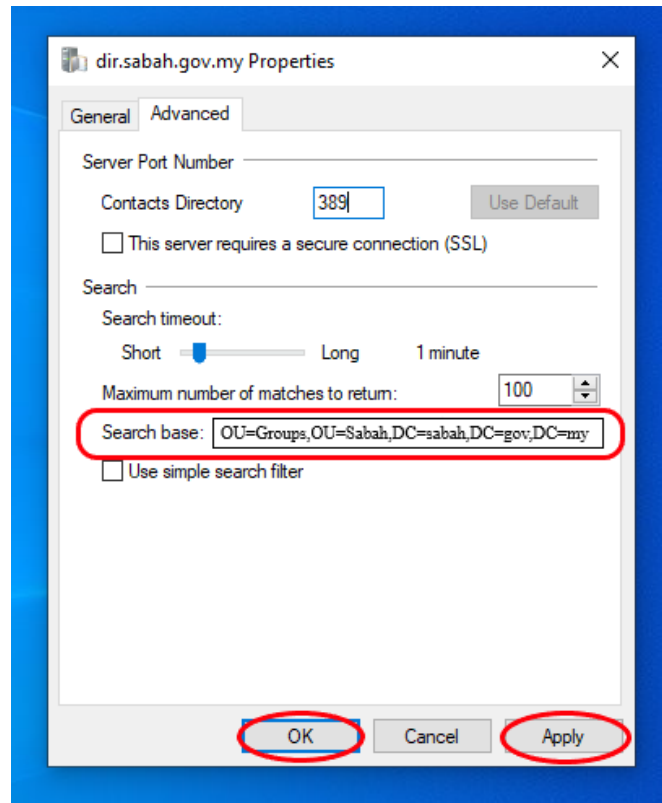
9. On Contact Directory select **dir.sabah.gov.my** and click **Properties**.



10. On dir.sabah.gov.my Properties click **Advanced** tab



11. In the Search base field enter: **OU=Groups,OU=Sabah,DC=sabah,DC=gov,DC=my**  
Click **Apply** first and then click **OK**



- end -