

CHECK LIST

(FILE: C.LIST)

=====

NAME OF DEVELOPER:..... **TAMAN:**.....

LAND TITLES:.....

TYPES, UNITS AND LOT NUMBERS OF HOUSES:.....

.....

Item	Description	1st Check		2nd Check		3rd Check		4th Check	
		Date	Remarks	Date	Remarks	Date	Remarks	Date	Remarks
1	Application form for Developer Licence								
2	Application form for Advertising Permit								
3	Personal Guarantee form by ALL Directors								
4	Statutory Declaration Form								
5	Banker Guarantee								
6	Form 24								
	Form 49								
7	Audit Report (i) 19....								
	(ii) 19....								
	(iii) 19....								
8	Total Development Cost:								
	(i) Land Cost								
	(ii) Land Premium, Survey & Subdivision fees								
	(iii) SEB Capital Contribution								
	(iv) Building Cost & Infrastructure Cost								
	(v) Professional Fees								
	(vi) Administration and Promotional Expenses								
	(vii) Financing Charges								
9	(i) Bridging Finance								
	(ii) End Finance								

Item	Description	1st Check		2nd Check		3rd Check		4th Check	
		Date	Remarks	Date	Remarks	Date	Remarks	Date	Remarks
10	(i) Any encumbrance on the land title								
	(ii) A copy of intent land title								
11	Letter From L&S related to subdivided title								
12	(i) Sales and Purchase Agreement-2 PARTY								
	(ii) Sales and Purchase Agreement-3 PARTY								
13	Name of Lawyer								
14	All Agreement relating to this housing								
15	Planned Schedule of works								
16	Cash flow programme								
17	Developer Licence fee								
18	Advertising Permit fee								
19	Two copies of Advertisement Samples:								
	(i) Developer Licence number								
	(ii) Advertising Permit number								
	(iii) Name/address of Devp OR Auth. Agent								
	(iv) Tenure of land and encumbrances if any								
	(v) Expected date of completion								
20	(i) Approved Development Plan								
	(ii) Approval letter for Development Plan								
	(iii) Approved Building Plan								
	(iv) Approval letter for Building Plan								
21	Approved letter from L.A. For Name of Housing								
22	Photostated document to be certified T copy								
23	Memorandum of Articles of the Company								
24	Past record of Housing Development								
25	Intended selling price								
26	Sales Record if any								
CHECKED BY:									

(FILE: C.LIST)

CHECK LIST FOR THE RENEWAL OF DEVELOPER LICENCE & ADVERTISING PERMIT

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NAME OF DEVELOPER:..... **TAMAN:**.....

LAND TITLES:.....

TYPES, UNITS AND LOT NUMBERS OF HOUSES:.....

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Item	Description	1st Check		2nd Check		3rd Check		4th Check	
		Date	Remarks	Date	Remarks	Date	Remarks	Date	Remarks
1	Application form for Developer Licence								
2	Application form for Advertising Permit								
3	Personal Guarantee form by ALL Directors								
4	Statutory Declaration Form								
5	Banker Guarantee								
6	Form 24								
7	Form 49								
8	Audit Report For Year 19....								
9	Letter from L&S related to subdivided titles								
10	Revised Planned schedule of works								
11	Revised Cash flow programme								
12	Developer Licence fee								
13	Advertising Permit fee								
14	Two copies of Advertisement Samples:								
	(i) Developer Licence number								
	(ii) Advertising Permit number								
	(iii) Name/address of Devp OR Auth. Agent								
	(vi) Tenure of land and encumbrances if any								
	(v) Expected date of completion								

CHECKLIST FOR THE APPLICATION FOR THE RENEWAL OF ADVERTISING PERMIT

Item	Description	1st Check		2nd Check		3rd Check		4th Check	
		Date	Remarks	Date	Remarks	Date	Remarks	Date	Remarks
1	APPLICATION FORM FOR ADVERTISING PERMIT								
2	RENEWAL FEE \$50.00 PER YEAR								
3	ADVERTISEMENT SAMPLES								
4	PROGRESS REPORT WITH SITE PHOTOS								
5	LATEST AUDIT REPORT								
6	SALES RECORDS IF ANY								
	CHECKED BY:								

CHECKLIST FOR THE APPLICATION FOR THE EXEMPTION OF 30% BUMIPUTRA RESERVES.

Item	Description	1st Check		2nd Check		3rd Check		4th Check	
		Date	Remarks	Date	Remarks	Date	Remarks	Date	Remarks
1	APPLICATION LETTER								
2	ADVERTISEMENT WITH DATE & (RECEIPTS) see*								
3	PROGRESS REPORT WITH SITE PHOTO								
4	SALES RECORDS								
5	LATEST AUDIT REPORT								
6									
	CHECKED BY:								

* **ADVERTISEMENT NO. VIA NEWSPAPER DATE**

- 1
- 2
- 3
- 4
- 5
- 6

CHECK LIST FOR THE RELEASE OF BANKER'S GUARANTEE

LAMPIRAN VI.5

- 1. TAMAN:
- 2. TYPE & UNITS OF HOUSE:
- 3. BANKER'S GUARANTEE NO :
 AMOUNT :
 BANK :
 DATE OF EXPIRY :
- 4. STATUTORY DECLARATION :

LOT NO	TITLE NO	TRANSFER TO	CHARGE TO	LAWYER	DATE OF O.C